Online Road Naming System notice

Current system functionality
The NSW Online Road Naming System was initially released to Local Government in 2013. LPI has since enhanced the system to allow the automated gazettal of new road names.

The system currently allows road naming authorities to complete the following tasks entirely online:

- Propose *new* road names to the GNB for their consideration
- Appeal road name rejections to the GNB
- Gazette *new* road names

Please note that the system currently caters for applications relating to **new road names only**.

Answers to Frequently and Recently Asked Questions

- You cannot upload documents larger than 5mb.
- File names cannot be longer than 25 characters
- File names cannot contain the following characters (- & ‘ “” _)
- To remove unwanted ‘Tasks’ from your ‘Tasks Box’ open the task and then scroll to the bottom of the page and click on ‘Cancel’.
- Before submitting a proposal, please ensure all information is included and correct (spelling, road type, and extent). This will limit evaluation time, return to Council for correction of errors and in general the time taken to complete the process.

Technical Issues
In addition to considering the future enhancements of the system LPI is also aware that there are issues experienced by users of the NSW Online Road Naming System when proposing road names and when proceeding to gazettal. LPI’s technical support teams are currently working to resolve these issues.

Other requirements that have been identified include the need for the system to allow Local Government to:

- propose and gazette existing road names (individually or via bulk)
- apply for pre-approved road names or reserved road names

LPI has made a commitment to ensure that the NSW Addressing User Manual is further enabled through the improvement and development of address management systems. A post-CPAS review is underway and ongoing management coordinated by the NSW Addressing Committee here at LPI. The results of which will be further projects to achieve the NSW Address Policy Objectives. Your feedback is important to us. Please don’t hesitate to provide your feedback for consideration to addressing@lpi.nsw.gov.au

The Gazettal process
Councils are reminded that, as the road naming authority, they are the authorised party for gazetting of road names. Therefore, once a road name has been approved by the GNB, council must re-enter the system to initiate the production of the gazette notice. There are a number of approved road names in the system currently awaiting council to initiate this process.

System support
The GNB and NSW Addressing Committee are available to provide guidance in the use of the system and to support local government with any issues they may experience. These teams can be contacted by:
E: addressing@lpi.nsw.gov.au T: 02 6332 8070